



DEPARTMENT OF THE ARMY
HEADQUARTERS, 80TH AREA SUPPORT GROUP (NSSG)
UNIT 21419
APO AE 09708

IMEU-CHV-SO

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 80th ASG 2005 Summer Safety Campaign Plan

1. REFERENCES

- a. Memorandum, HQ USAREUR/7A, 22 Feb 2005, subject: USAREUR 2005 Summer Safety Campaign
- b. Memorandum, HQ IMA-E, 30 March 2005, subject: 2005 Summer Safety Campaign

2. PURPOSE

During the next months, USAREUR will conduct its annual Summer Safety Campaign to combat the greater risks represented by the upcoming summer season. This campaign is described in references 1.a and 1.b. The summer brings an increase in daylight, recreational activities, family activities (lawn care, running, bicycles, scooters, barbecues, picnicking, etc...), and POV travel (automobile and motorcycle) which results in more exposure to the hazards present in our European environment. Tragically, this season has been marred in past years by many accidental deaths and serious injuries. The 80th ASG will support this campaign as a total effort. Commanders and leaders will integrate the safety requirements in this campaign into their daily missions. Eliminate any concept of a separate safety program; especially one that can be described as an afterthought or a "check the block" exercise. This campaign will be executed through the chain of command and every tasking should involve three-deep leadership providing clear direction, professional mentoring, and supervision down to coordinated execution at the junior leader level. This memorandum outlines the 80th ASG intent to comply with the USAREUR 2005 Summer Safety Campaign. During the period 1 May 2005 – 30 September 2005, the initiatives described below will be taken in support of this campaign. The goals of the campaign are:

- a. To provide a comprehensive, proactive means of identifying summer ground, aviation, and off-duty hazards and risks. Leaders must continue to maintain open relationships with their soldiers. They must continue to conduct risk assessments with junior soldiers using the **"Under the Oak Tree"** process. Also, apply the old **"Don't Walk By"** concept: If you see a situation where an injury or damage is imminent, take action. If you cannot fix it, report it. Leaders are responsible for taking action to correct these situations. A leader who "walks by" a situation or condition that is inconsistent with established standards or is unacceptably risky is condoning that situation or condition.

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We cannot afford to set a new and lower standard by virtue of our inattention. We must watch out for each other 24 hours a day, 7 days a week.

b. To implement and monitor risk-mitigation measures in ongoing training and operational missions to ensure the safety of all personnel participating in those operational missions. **Composite risk management** is not a parallel task; it is part of the routine process of planning and performing our tasks to standard.

c. To achieve the overarching, command-wide goal of ensuring **no loss of life** and minimal injuries and equipment damage during the summer season, which supports the Secretary of Defense goal of reducing accidents by 75 percent by the end of FY08.

3. RESPONSIBILITIES

The following tasks and responsibilities are assigned to commanders of units within 80th ASG and/or staff elements:

a. The 80th ASG and 254th BSB **Safety Offices** will:

- Publish and distribute Summer-safety articles received from IMA-E Safety Division in local media (Meteor, Benelux Link, etc...) starting 1 May 2005. Community specific information related to the Summer-safety article provided will be added by the local safety office.

- Use Be Safe Banners and bumper stickers to publicize the campaign in the local communities.

- Publish and distribute accident reporting procedures for Soldiers and civilians to include: Department of the Army Civilians (DAC), Host Nation (HN) employees and Non-Appropriated Fund (NAF) employees. Ensure subordinates are completing and submitting accident reports.

- Re-energize unit Safety Award Programs to identify and recognize units and/or individuals for outstanding safety performance in their daily mission.

b. The 80th ASG and 254th BSB **Public Affairs Offices** will:

- Beginning 1 May 2005 and continuing until 30 September 2005, publish campaign safety information in appropriate media.

- Publicize the "Click and Ticket" and "Booze It and Lose It" campaigns before long holiday weekends throughout the summer.

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c. The 80th ASG , 254th BSB, and NSA **DES/Provost Marshall Offices** will:

- Ensure ICW DPTMS that all force protection weapons clearing procedures posted are in compliance with the revised DA and Army in Europe Policy (reference 1.a. paragraph (3), Encl 3, tab D). Ensure that all weapons clearing barrels have the correct standardized weapons clearing procedures posted.

- Provide POV accident information to 80th ASG Safety Office to update the “Dangerous Roads Map” information available at <http://www.80asg.army.mil/sites/installation/safetyinfo.asp>

- Enforce road standards for vehicles and operators, including Click It or Ticket, Booze It and Lose It and sobriety-test programs and provide feedback to Commander, 80th ASG.

d. The 80th ASG, 254th BSB, and NSA **DMWR** will:

- Promote the Designated Driver program and supply designated driver wrist bands to local clubs.

- Ensure that all MWR activities conduct risk assessments of all sponsored summer activities according to AR 215-1, to detect unsafe practices and conditions. Review planned events for summer recreational activities, such as festivals and MWR events, to ensure hot weather risk management is used and appropriate controls are in place.

- Promote IMA-E low-risk drinking guidelines and inform soldiers, civilians and family members of what constitutes moderate drink and low-risk behavior.

e. The 80th ASG, 254th BSB, and NSA **Chaplain Offices** will:

- Ensure suicide prevention information and outreach services are available for each community.

f. The 80th ASG, 254th BSB, and NSA **Driver Testing Stations** will

- Provide quarterly refresher training for drivers, as mandated by Commander, 80th ASG.
- Ensure adequate Motorcycle Safety Foundation (MSF) courses are provided to support the MSF training requirements of the USAREUR Summer Safety Campaign.

g. Unit Commanders and Directors/Chief of Special Staff will:

- Ensure that HHC and HHD additional duty safety NCO's coordinate Standard Army Safety and Occupational Health Inspections (SASOHI's) workplace inspections for low hazard areas with the local ASG or BSB Safety Office.

- Ensure soldiers receive Heat Injury Prevention Training. Ensure all civilian DAC and HN employees receive heat injury prevention information to include: how to recognize signs and symptoms of heat injury, immediate treatment and information on potential individual risk factors. Each individual should be familiar with the 80th ASG Heat Injury Prevention Standing Operation Procedures (SOP), which will be developed by the 80th ASG Safety Office and posted on 80th ASG website.

- Ensure soldiers receive and are trained on the proper weapons-clearing procedures according to AE pamphlet 385-15, paragraph 49, and conduct training exercises to reinforce proper weapons handling and weapons clearing.

- Conduct "Under the Oak Tree" meetings with soldiers before approving leave or a pass for weekends or holidays or PCS travel that involves the use of POV's. In addition ensure a baseline Automated Safety Management Information System (ASMIS-1) Off-Duty Risk Assessment is completed which will be updated before approving leave or a pass for weekends or holidays or PCS travel that involves the use of POV's.

- Ensure all Soldiers, DAC's and HN employees are properly licensed to drive Army motor vehicle (AMV) or Non-tactical vehicle (NTV). Ensure soldiers and DAC's attend the quarterly Drivers Refresher Training Program implemented in the 80th ASG.

- Ensure all soldiers receive Composite Risk Management Training.

- Ensure all soldiers have received Suicide Prevention training and Substance Abuse Training within the past twelve months.

- Ensure civilian Job-Hazard Analysis are completed and kept on file at each worksite.


- Ensure Soldiers and civilians receive "Summer Safety Awareness Information" to share with their family members.

- Ensure Soldiers and DAC's are familiar with the Authorized Swimming Area List/Policy posted on the 80th ASG website, as well as the procedure how to find that information on the USAREUR Safety website for all BSB's in Europe.

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4. SUMMARY

The effectiveness and success of our 80th ASG summer safety campaign depends on four key elements: adequate training, risk management, planning and preparation, and concerned leaders taking complete ownership of their soldiers' and civilians' safety. Accident and injury prevention must be central to all summer activities, both on and off duty. The goal is clear: we cannot afford nor accept the loss of a soldier, civilian employee or family member to a preventable accident. Our soldiers and their families are our most important resource. We owe it to them to prepare now for the hazards of the summer season.


DEAN A. NOWOWIECKI
COL, AR
Commanding

DISTRIBUTION:
Commander, 254th BSB
Commander, NSA
ALL Directors and Staff Officers, 80th ASG